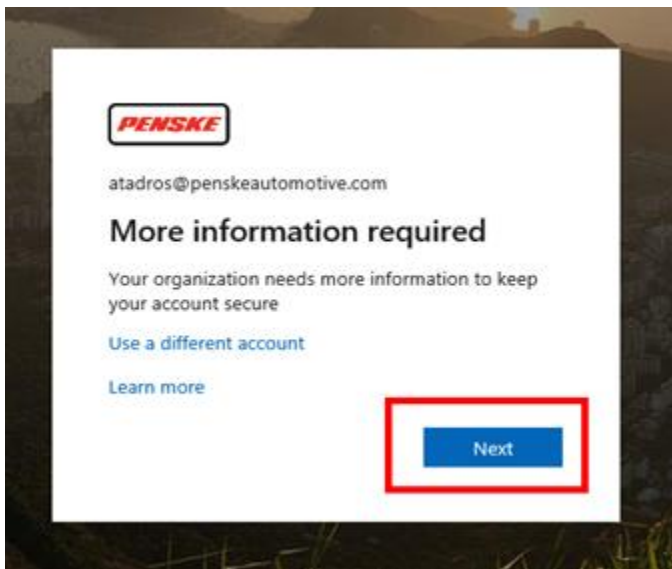


Device Enrollment in Intune

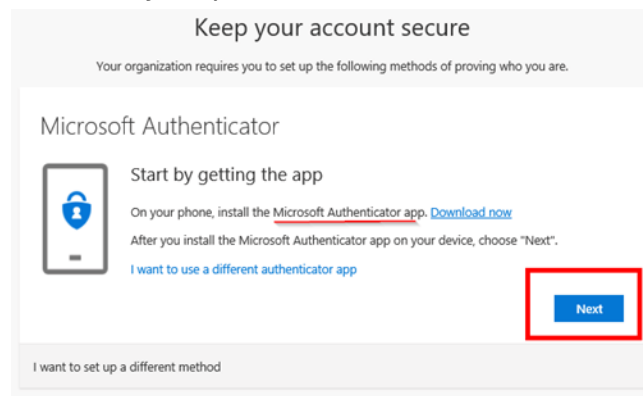
Microsoft Multi Factor Authentication (MFA Enrollment) - Needed if not already enrolled

Please follow the noted steps below to setup and enroll in Microsoft Multi-factor authentication. *Please note, this has to be completed on a PAG Desktop or laptop*

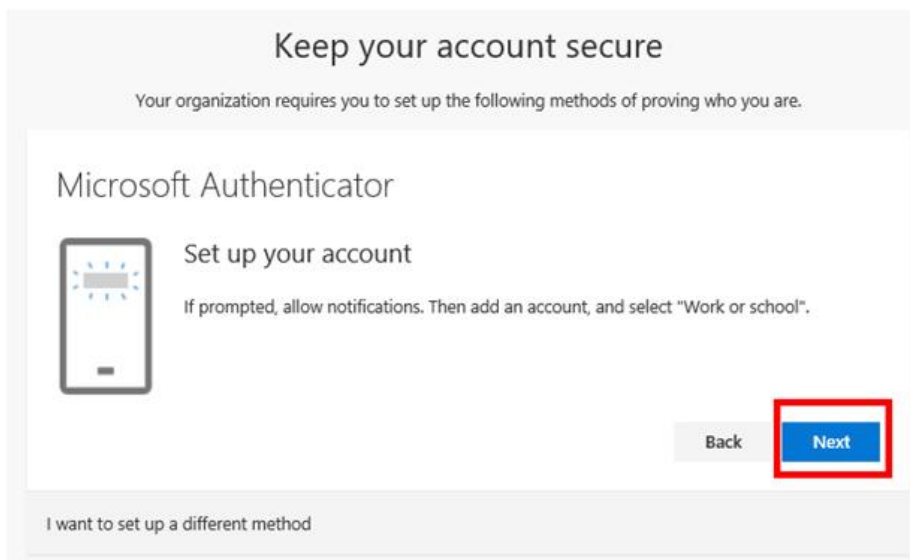
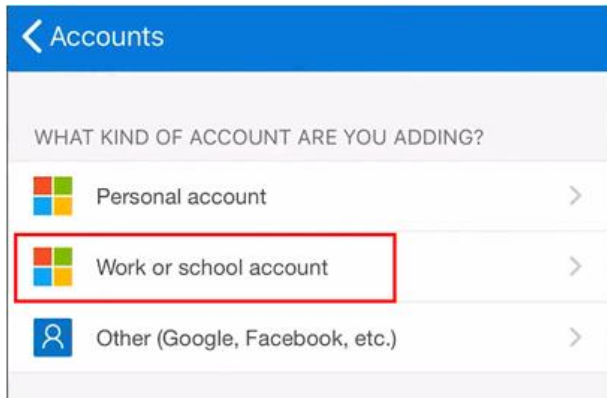
1. Click on this link - <https://aka.ms/mfasetup> and click 'Next' on the "More Information Required" page.



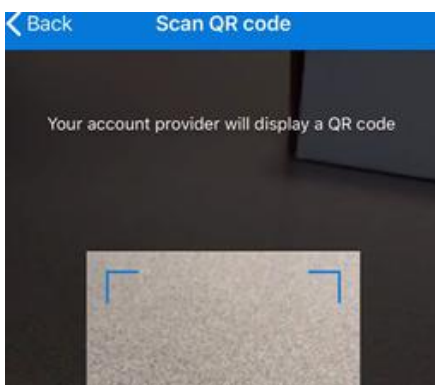
2. The Next page will prompt you to install the '**Microsoft Authenticator App**' on your cellular device. you can download this app from the apple(IOS) or google Play store(Android). Once installed on your phone, Click **Next**.



3. Setup your account. Allow notifications if prompted and Then hit the “add account” button to add an account, and select "Work or school". Click Next.



4. Once Setup, you will need to scan the QR code provided. When done correctly it will register and display a 6-digit code. Once you have gotten the 6 digit code, hit 'Next'



Microsoft Authenticator

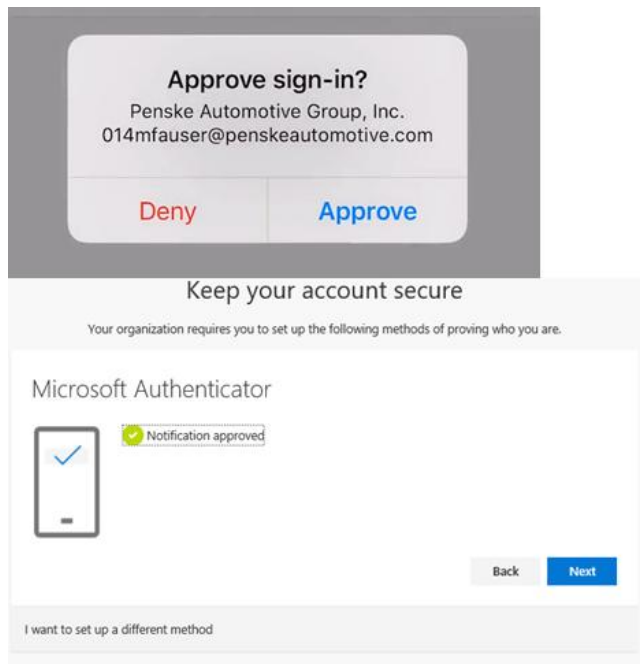
Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".



5. A notification will then pop up on the phone to approve or deny the sign in. select approve on the phone then the computer will acknowledge it has been accepted. Then hit next on the computer prompt.

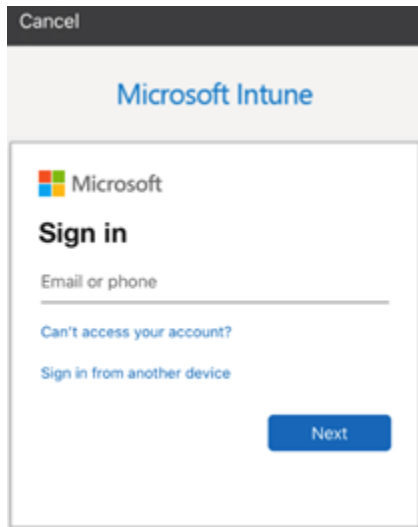


Installing and Configuring the Intune Application

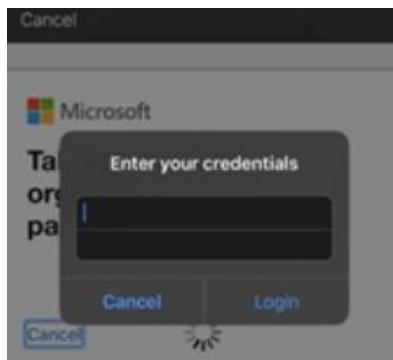
1. In the App Store, search for “Intune Company Portal”



2. Open the app and sign in with your Penske Automotive email address and password.



3. Next, enter your work username and password (same credentials used to sign onto a PC).

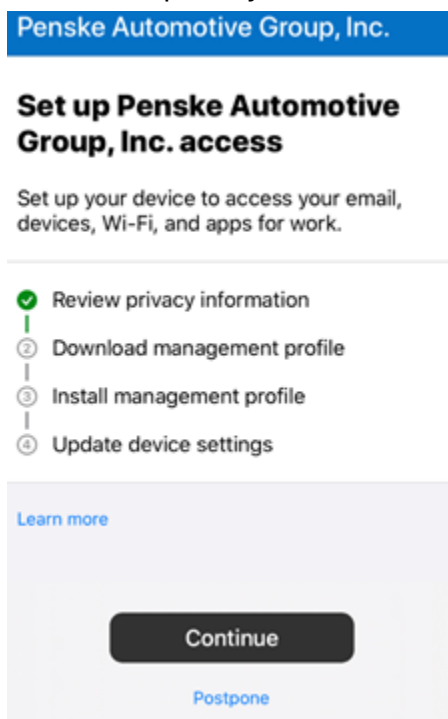


4. Pass the MFA prompt with your chosen method (usually the Microsoft Authenticator application or via text message).



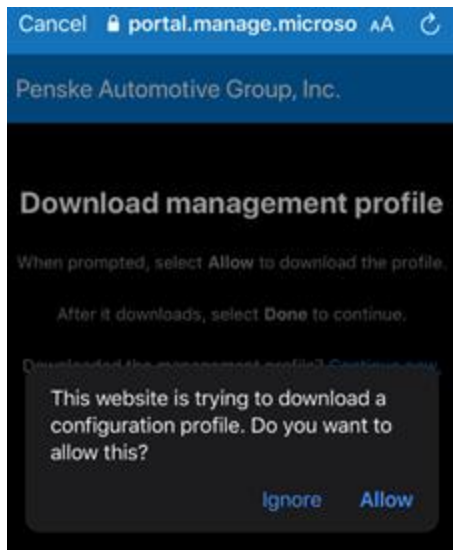
A screenshot of a mobile authentication screen. At the top is a dark grey 'Cancel' button. Below it is the Penske logo. The email address '██████████@penskeautomotive.com' is displayed. The heading 'Enter code' is followed by the instruction 'Please type in the code displayed on your authenticator app from your device'. There is a text input field labeled 'Code'. At the bottom are two buttons: a grey 'Cancel' button and a blue 'Verify' button.

5. Select **Begin**.
6. Review the privacy information. Click **Continue**.

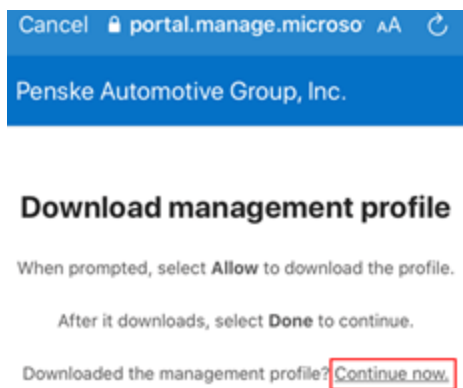


A screenshot of a mobile setup screen. At the top is a blue header with the text 'Penske Automotive Group, Inc.'. Below it is the heading 'Set up Penske Automotive Group, Inc. access' followed by the text 'Set up your device to access your email, devices, Wi-Fi, and apps for work.'. A vertical list of steps is shown: 1. Review privacy information (with a green checkmark), 2. Download management profile, 3. Install management profile, and 4. Update device settings. Below the list is a light blue box containing a 'Learn more' link, a large dark grey 'Continue' button, and a blue 'Postpone' link.

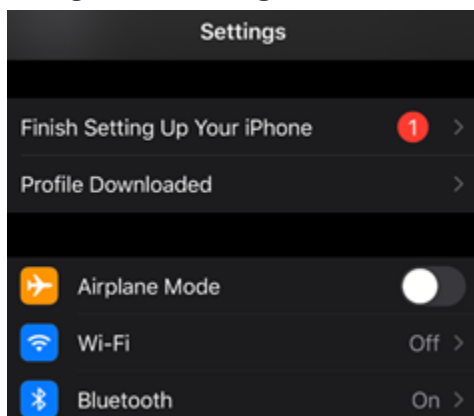
7. Continue to download the management profile. Click **Allow** at the “This website is trying to download a configuration profile. Do you want to allow this?”



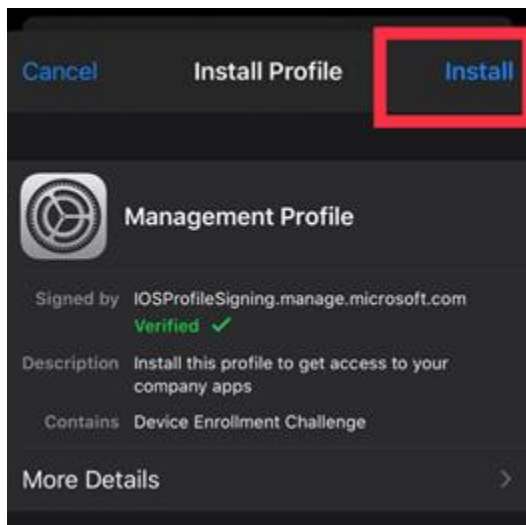
8. Click **Continue Now**, then **Continue** for instructions.



9. Navigate to **Settings** > **Profile Downloaded**.

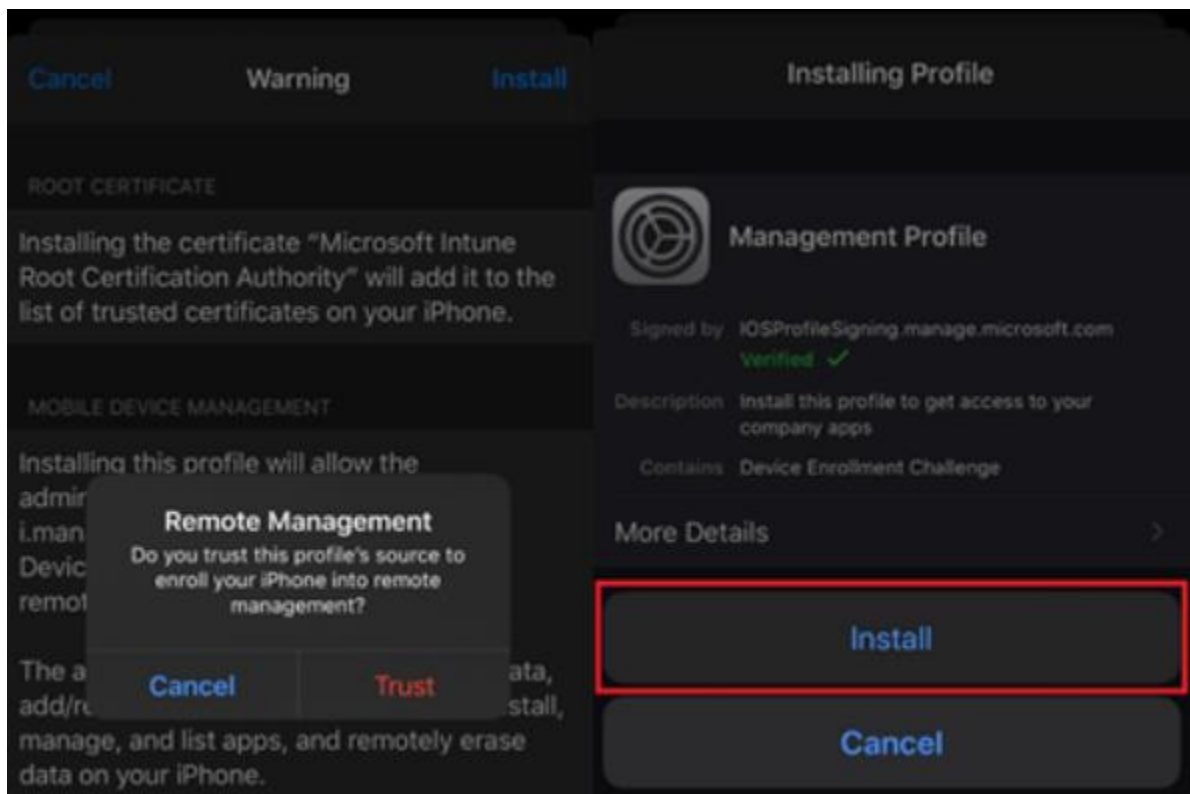


10. Click **Install** in the upper right.



11. Enter your iPhone passcode if prompted.

12. Select **Install** and **Trust**.



13. Return to the company portal app and select the most appropriate category such as: Employee owned, corporate owned, etc.

14. Select **Continue**.

15. Allow Notifications.